

BURNCO

Health Safety and Environment Supervisor

BURNCO Texas (“BURNCO”) seeks a full-time, permanent Health Safety and Environment Lead (HSEL) based in Irving, Texas. The present geographic scope includes properties in Parker, Denton, Collin, Somervell, Tarrant, Dallas, and Decatur Counties. BURNCO’s parent company, is a family owned and operated 105-year-old construction materials business.

Reporting to the President of US operations, this position will take direction to manage, identify, evaluate, and monitor all HSE program needs and requirements, formulate plans to address and resolve HSE issues and ensure contract compliance, and promote and operate in a heightened safety/zero accident environment ensuring all safety programs comply with state legislation as well as BURNCO and client rules and regulations. This position will use independent judgment in application of HSE procedures. Responsibilities include planning, assisting with rewarding and disciplining employees, addressing complaints, and resolving problems.

Key Responsibilities for the position:

- Manages, documents, reviews, updates, monitors, and administers all HSE activities and ensures contract compliance in areas such as: Confined Space Entry, Electrical Safety, Contractor Safety Program, Ergonomics, Hearing Conservation/Noise Level Monitoring, Client Chemical Approval/Handling and Storage, Personal Protective Equipment, Respirator Protection, HSE Standards Awareness, and Safety Training.
- Mentors and leads the HSE on locations.
- Assist with designing and developing training and education for BURNCO safety programs. Coordinates and conducts training with outside organizations as required.
- Supervises incident investigation and analysis. Reviews and ensures transmittal of appropriate documentation to internal/external stakeholders.
- Responds to program related inquiries. Reviews, analyzes, and provides direction on new or changed regulatory requirements.
- Keeps Site Manager informed on HSE program issues and ensures effective and timely communications between BURNCO, subcontractors, clients, and site tenants.
- Responds to hazardous material/chemical release in a 24/7 environment. Participates in hazardous material spill investigations and reporting.
- Supports the BURNCO management team with HSE issues and concerns.
- Conducts and documents audits and reviews of BURNCO and contractor on-site operations and construction projects.

- Ensures BURNCO Deliverables and other reports are prepared and sent on a timely basis and ensures thoroughness and accuracy.
- Conducts, participates in, and attends meetings as required.
- Complies with all BURNCO safety requirements and programs.
- Other duties as assigned.

Qualifications:

- At least one Industry recognized certification in safety or related field, five years in a leadership role, five years' experience administering safety programs; or equivalent combination of education and experience.
- MSHA and OSHA experience
- Qualified to administer PPE program.
- Experience in the use of computer systems and MS Office programs.
- Knowledge, experience and comprehension of hazard recognition, evaluation, environmental area controls as well as basic aspects of industrial hygiene.
- Knowledge, experience and comprehension of basic industrial processes and the ability to make quantitative observations and measurements.
- Trained in Incident Investigations.
- Ability to communicate, verbal and written, HSE audits at the assigned project area.
- Self-motivated with effective communication skills, works well as an individual and as part of a team.
- Good computer skills with advanced use of Excel, Word, Lotus Notes, Office.
- Knowledge of workplace HSE laws, regulations, safety codes and standards.
- Ability to ensure implementation of engineering controls, abatement strategies and the interpretation of data.
- Ability to function alone or with a team to perform inspections of a variety of industrial and construction processes.
- Ability to organize, direct, lead and motivate a team.
- Certified in Industrial Hygiene or Safety through a recognized International, National, or Provincial safety organization.
- Fully competent in application and use of all standard personal protective equipment.
- Fluent in English
- Excellent interpersonal skills with a high level of customer service skills.
- Excellent verbal and written communication skills.
- Ability to understand and follow detailed written and verbal instructions.
- Ability to interact with peers, managers, outside contractors and vendors.

BURNCO Texas LLC
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